

**TOWN OF THERESA
DRIVEWAY PERMIT**

Applicants Name _____ Date _____

Applicants Address _____

Applicants Phone _____

Property Owner's Name _____

Address for Proposed Driveway _____

Section _____ Town _____ Range _____ Quarter/Quarter _____

The driveway will provide access to STH _____ CTH _____ Town Road _____

Proposed Land Use of Property _____

Provide a sketch of proposed driveway including grade, slope, width and length of driveway and indicated turnoffs if required, and the dead end turnaround on the back of this application. Specify erosion control procedures to be utilized.

Specify proposed roadbed base, including depth and type of material: _____

The following minimum specifications shall apply to all new driveways installed after May 7, 2001.

Minimum road surface width:	14 feet
Minimum width clearance:	24 feet
Minimum height clearance free of trees and wires:	16 feet
Maximum grade:	10 percent

At least one 25 ft in length and 18 ft in width segment of road surface shall be provided for each 300 ft of driveway length. The driveway within the area of the public right-a-way shall slope away from the public road at a minimum of 1% and a maximum of 5% to prevent erosion onto the public road. An adequate road bed of suitable material to support the projected traffic and any requirements for culverts shall be determined by the Town Board in considering an application for driveway approval. If culverts are required the minimum size permitted by the Township is 28" by 30' plus apron end-walls. At the dead end of the driveway, a turn around of at least 25 foot radius or some other method to allow vehicles to turn around shall be provided.

All driveways shall be constructed in accordance with the above requirements and other specifications as may be set forth by the Town Board. The maintenance of the driveway shall be the responsibility of the applicant and/or owner. **It is the responsibility of the owner to check with the DNR and County to see if any other permits are needed.**

Signature of Applicant _____

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TO BE COMPLETED BY THE TOWN BOARD

A culvert (will, will not) be required. If a culvert is required, a minimum size of 18" x 30" plus apron end-walls will need to be installed. The above driveway location has been (approved, denied) by the Theresa Town Board on the _____ day of _____, 20____

The above driveway has been inspected by the Town of Theresa and determination has been made that the driveway meets the minimum standards and the Town of Theresa hereby authorizes the issuance of a building permit.

TOWN BOARD APPROVAL on this _____ day of _____, 20____.

Chairman

Supervisor

Supervisor