



## Application for Driveway Permit Town of Theresa – Dodge County, Wisconsin

**Contact Information** (please print)

Name of Petitioner: \_\_\_\_\_

Mailing Address of Petitioner: \_\_\_\_\_

Daytime Phone Number: \_\_\_\_\_ Evening Phone Number: \_\_\_\_\_

Name of Owner: \_\_\_\_\_

Mailing Address of Owner: \_\_\_\_\_

Daytime Phone Number: \_\_\_\_\_ Evening Phone Number: \_\_\_\_\_

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**Property Information**

Address of Proposed Driveway: \_\_\_\_\_

Section \_\_\_\_\_ Town \_\_\_\_\_ Range \_\_\_\_\_ Quarter/Quarter \_\_\_\_\_

Driveway Will Provide Access to: STH \_\_\_\_\_ CTH \_\_\_\_\_ Town Road \_\_\_\_\_

Proposed Land Use of Property: \_\_\_\_\_

Provide a sketch of proposed driveway including grade, slope, width and length of driveway and indicated turnoffs if required, the dead end turnaround on the back of this application. Specify erosion control procedure to be utilized: \_\_\_\_\_  
\_\_\_\_\_

Specify Proposed Roadbed Base, Including Depth and Type of Material: \_\_\_\_\_  
\_\_\_\_\_

The following minimum specifications shall apply to all new driveways installed after May 7, 2001

|  |            |
|--|------------|
| Minimum road Surface Width:                      | 14 Feet    |
| Minimum width Clearance:                         | 24 Feet    |
| Minimum Height Clearance Free of Trees and Wires | 16 Feet    |
| Minimum Grade                                    | 10 Percent |

- At least one 25 Ft. in Length and 18 Ft. in Width segment of road surface shall be provided for each 300 Ft. of driveway length.
- The driveway within the area of the public right-of-way shall slope away from the public road at a minimum of 1% and a maximum of 5% to prevent erosion onto the public road.

- An adequate road bed of suitable material to support the projected traffic and any requirements for culverts shall be determined by the Town Board (Chairman) in considering an application for driveway approval.
- If culverts are required the minimum size permitted by the Townships is 18 “ by 30 ‘ plus apron end-walls.
- At the dead end of the driveway, a turnaround of at least 25 foot radius or some other method to allow vehicles to turn around shall be provided.

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All driveways shall be constructed in accordance with the above requirements and other specifications as may be set forth by the Town Board (Chairman). The maintenance of the driveway shall be the responsibility of the applicant and/or owner.

Note: It is the responsibility of the owner to check with the DNR and the County to see if any other permits are needed.

By the execution of this application, applicant hereby authorizes the Town of Theresa or its agents to enter upon the property for the purpose of inspection.

Signature of Petitioner: \_\_\_\_\_ Date: \_\_\_\_\_

**To be completed by the Town Board**

The following must be submitted with the Conditional Use Application:

Will Culvert be required?     will     will not (If culvert is required, a minimum size of 18” X 30’ plus apron end-walls will need to be installed.)

Approval of driveway location?     Approved     Denied

By: The Theresa Town Board on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

Inspection: The above driveway has been inspected by the Town of Theresa and determination has been made that the driveway meets the minimum standards and the Town of Theresa hereby authorizes the issuance of a building permit.

By: the Theresa Town Board on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

Chairman: \_\_\_\_\_

Supervisor: \_\_\_\_\_

Supervisor: \_\_\_\_\_

**For questions or to send application, contact:**

Don Bonack, Highway Superintendent, 920-488-4702 OR

Dennis Fleischer, Land Use Administrator ♦ N9057 Cty. Rd. AY ♦ Theresa, WI 53050 ♦ 608-515-6263 or [dennisf@seniorhelpers.com](mailto:dennisf@seniorhelpers.com)